

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE  
CITY OFFICE ON APRIL 1, 2019 AT 4:30 P.M.**

---

**PRESENT:** Mayor Barry Morishita  
Councillor Dan Klein  
Councillor Bill Prentice  
Councillor John Petrie  
Councillor Norm Gerestein  
Councillor Joel Goodnough  
Councillor Jon Nesbitt

**STAFF:** Amanda Peterson, Deputy CAO  
Amy Rommens, Manager of Administration  
Kalina Van Winssen, Executive Assistant/Recording Secretary  
Deanna Hickey, Accounting Supervisor  
Lisa Tiffin, Manager of Community Development  
Jeff Gerestein, Manager of HR  
Libin Joseph, HR/Inclusion Advisor  
Nova Sekhon, Communications and Economic Development  
Officer  
Kevin Swanson, Fire Chief  
Russ Tanner, Manager of Recreation and Facilities  
Randi McPhillips, Recreation Supervisor  
Sheri Christensen, Manager of Corporate Safety  
Zana West, Corporate Safety Officer

**OTHERS IN  
ATTENDANCE:** S. Stanway, Brooks Bulletin  
L. Pye-Matheson, Grasslands FCSS  
K. Irwin, Grasslands Innovations  
M. Andruschak, SPEC  
A. Kassem, Global Village

Members from the Peewee Brooks Bandits team thanked Council and the City for their support during a recent trip to Provincials.

J. Gerestein introduced Z. West as the new Corporate Safety Officer.

*Z. West and S. Christensen left at 4:41 p.m.*

**CALL  
TO ORDER:** Mayor Barry Morishita called the meeting to order at 4:41 p.m.

A.M.  
C

**AGENDA**

19/097                    MOVED BY COUNCILLOR KLEIN that “the agenda be adopted”.  
  
MOTION CARRIED

**MINUTES**

19/098                    MOVED BY COUNCILLOR PETRIE that “the Minutes from  
the Regular Council Meeting held March 18<sup>th</sup>, 2019 be hereby  
approved”.  
  
MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**CORRESPONDENCE AND INFORMATION**

19/099                    MOVED BY COUNCILLOR GOODNOUGH that “the following items  
of correspondence be received as information:  
  
a) Update – Council Conference and/or Workshops”.  
  
MOTION CARRIED

*L. Tiffin left at 5:10 p.m.*

**ADMINISTRATIVE REPORT**

19/100                    MOVED BY COUNCILLOR NESBITT that “the Mental Health  
Network Presentation be accepted for information”.  
  
MOTION CARRIED

*K. Irwin, M. Andruschak and A. Kassem left at 5:17 p.m.*

**ACCOUNTS PAYABLE**

19/101                    MOVED BY COUNCILLOR GOODNOUGH “the Accounts Payable  
listing presented in the amount of one million, eight hundred six  
thousand, ninety-one dollars and twenty-nine cents (\$1,806,091.29)  
be hereby approved”.  
  
MOTION CARRIED

*A.M.*  
*P*

**BUSINESS**

**Proclamation for Mental Health Week**

---

19/102                    MOVED BY COUNCILLOR KLEIN that "May 5<sup>th</sup> to 11<sup>th</sup>, 2019 be hereby proclaimed as "Mental Health Week" in the City of Brooks".

MOTION CARRIED

**Proclamation for World Autism Awareness Day**

---

19/103                    MOVED BY COUNCILLOR PRENTICE that "April 2<sup>nd</sup>, 2019 be hereby proclaimed as "World Autism Awareness Day" in the City of Brooks".

MOTION CARRIED

**Proclamation for National Volunteer Week**

---

19/104                    MOVED BY COUNCILLOR GOODNOUGH that "April 7<sup>th</sup> to 13<sup>th</sup>, 2019 be hereby proclaimed as "National Volunteer Week" in the City of Brooks".

MOTION CARRIED

**Appointment to the Brooks and District Recreation and Parks Board**

---

19/105                    MOVED BY COUNCILLOR GERESTEIN that "Keith Lubbers be appointed to the Brooks and District Recreation and Parks Board for a second, two-year term, commencing April 2<sup>nd</sup>, 2019 and ending April 1<sup>st</sup>, 2021".

MOTION CARRIED

**Mower RFQ**

---

19/106                    MOVED BY COUNCILLOR PRENTICE that "Council approve the purchase of the John Deere Mower from Cervus Equipment in the amount of \$79,000.00".

MOTION CARRIED

*AM*  
*C*

**BYLAWS**

**Bylaw 19/11 – To Amend Bylaw 18/09, Being an Amendment to the Land Use Bylaw**

---

19/107                    MOVED BY COUNCILLOR NESBITT that "Bylaw No. 19/11, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw No. 18/09, being an amendment to the Land Use Bylaw to change the land use district from Residential High Density (R-HD) to Commercial Neighbourhood (C-N), be introduced and read a first time".

MOTION CARRIED

19/108                    MOVED BY COUNCILLOR NESBITT that "Bylaw No. 19/11 be read a second time".

MOTION CARRIED

19/109                    MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 19/11 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

19/110                    MOVED BY COUNCILLOR PETRIE that "Bylaw No. 19/11, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw No. 18/09, being an amendment to the Land Use Bylaw to change the land use district from Residential High Density (R-HD) to Commercial Neighbourhood (C-N), be read a third time and adopted".

MOTION CARRIED

**Bylaw 19/12 – BRZ Mill Rate**

---

19/111                    MOVED BY COUNCILLOR KLEIN that "Bylaw No. 19/12, being a Bylaw of the City of Brooks, in the Province of Alberta, to set a rate for the Business Tax Levy on businesses located in the Brooks Town Centre Business Revitalization Zone, be introduced and read a first time".

MOTION CARRIED

19/112                    MOVED BY COUNCILLOR PETRIE that "Council approve April 15<sup>th</sup>, 2019 at 5:00 p.m. as the public hearing date, to receive public input on Bylaw No. 19/12".

MOTION CARRIED

 *A.M.*

**ADJOURNMENT**

19/113

MOVED BY COUNCILLOR PRENTICE that "the meeting adjourn at 5:27 p.m."

MOTION CARRIED



---

**Mayor**



---

**Chief Administrative Officer**