

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE CITY OFFICE ON JUNE 17, 2019 AT 4:30 P.M.**

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**PRESENT:** Mayor Barry Morishita  
Councillor Dan Klein  
Councillor Bill Prentice  
Councillor John Petrie  
Councillor Jon Nesbitt  
Councillor Norm Gerestein  
Councillor Joel Goodnough

**STAFF:** Alan Martens, CAO  
Amy Rommens, Manager of Administration  
Kalina Van Winssen, Executive Assistant/Recording Secretary  
Jeff Gerestein, Manager of HR  
Deanna Hickey, Accounting Supervisor  
Shelley Thomas, Manager of Finance  
Don Saari, Manager of Public Works and Utilities  
Nova Sekhon, Communications/Economic Development Officer  
Libin Joseph, HR/Inclusion Advisor  
Kevin Swanson, Fire Chief  
Natacha Entz, Development Officer  
Russ Tanner, Manager of Recreation and Facilities  
Marcy Rudyck, Temporary Tax and Assessment Clerk  
Myra Altwasser, Economic Development Summer Student

**OTHERS IN ATTENDANCE:**

B. Parker, Brooks Bulletin  
S. Sergeant C. Zanidean  
K. Bidyk, Kinsmen Past President  
P. Mushtaq, Grasslands Student  
Griffin Park Grade Three Students and Teachers

B. Morishita introduced P. Mushtaq and Council congratulated her on winning the National Science Fair.

J. Gerestein introduced M. Rudyck as the new Temporary Tax and Assessment Clerk.

*P. Mushtaq and M. Rudyck left at 4:36 p.m.*

**CALL TO ORDER:**

Mayor Barry Morishita called the meeting to order at 4:37 p.m.

**AGENDA**

19/182

MOVED BY COUNCILLOR KLEIN that "the agenda be adopted".

MOTION CARRIED

*AM*

**MINUTES**

19/183                    MOVED BY COUNCILLOR PETRIE that “the Minutes from the Regular Council Meeting held June 3<sup>rd</sup>, 2019 be hereby approved”.

MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**DELEGATION**

19/184                    MOVED BY COUNCILLOR GERESTEIN that “the City of Brooks supports the Griffin Park grade 3 class as they organize a community clean-up on June 22<sup>nd</sup> from 1:00 p.m. – 3:00 p.m.”

MOTION CARRIED

*Griffin Park Grade Three Students and teachers left at 4:46 p.m.*

**RCMP REPORTS**

19/185                    MOVED BY COUNCILLOR PRENTICE that “the April 2019 and May 2019 RCMP Reports be accepted as information”.

MOTION CARRIED

*S. Sergeant C. Zanidean left at 5:13 p.m.*

**CORRESPONDENCE AND INFORMATION**

19/186                    MOVED BY COUNCILLOR GOODNOUGH that “the following items of correspondence be received as information:

- a)     Update - Council Committee Reports
- b)     Update - Council Conference and/or Workshops”.

MOTION CARRIED

**ACCOUNTS PAYABLE**

19/187                    MOVED BY COUNCILLOR KLEIN that “the Accounts Payable listing presented in the amount of one million, nine hundred sixty-nine thousand, two hundred forty-eight dollars and ninety-four cents (\$1,969,248.94) be hereby approved”.

MOTION CARRIED

*C  
A.M.*

**BUSINESS**

**Proclamation for Kinsmen Club of Brooks Weeks**

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19/188                    MOVED BY COUNCILLOR GOODNOUGH that “the weeks of June 17<sup>th</sup> and June 24<sup>th</sup>, 2019 be hereby proclaimed as “Kinsmen Club of Brooks Weeks” in the City of Brooks”.

MOTION CARRIED

**Appointment to the Environmental Advisory Committee**

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19/189                    MOVED BY COUNCILLOR NESBITT that “Brad Alexander be appointed to the City of Brooks Environmental Advisory Committee for a first, three-year term, commencing June 18<sup>th</sup>, 2019 and ending June 17<sup>th</sup>, 2022”.

MOTION CARRIED

*J. Gerestein left at 5:28 p.m.*

**Hort Lift Station HVAC Proposals**

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19/190                    MOVED BY COUNCILLOR PRENTICE that “Council award the proposal to design and build the new HVAC System at the Hort Lift Station to PAD-CAR Mechanical in the amount of \$121,844.00”.

MOTION CARRIED

**Fairview Reservoir Dedicated Fill Line Project**

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19/191                    MOVED BY COUNCILLOR GERESTEIN that “Council award the Fairview Reservoir Dedicated Fill Line Project to Brooks Asphalt & Aggregate Ltd. in the amount of \$282,875.22 excluding GST”.

MOTION CARRIED

*M. Altwasser left at 5:34 p.m.*

**Council and Council Committee Meeting Summer Schedule**

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19/192                    MOVED BY COUNCILLOR PETRIE that “the summer schedule be rescheduled and/or set as follows:

*C  
A.M.*

**Council/Council Committee for the month of July 2019:**

Council will be **held** July 15<sup>th</sup>, 2019  
Council Committee will be **held** July 9<sup>th</sup>, 2019

Council will be **cancelled** July 2<sup>nd</sup>, 2019  
Council Committee will be **cancelled** July 23<sup>rd</sup>, 2019

**Council/Council Committee for the month of August 2019:**

Council will be **held** August 19<sup>th</sup>, 2019  
Council Committee will be **held** August 27<sup>th</sup>, 2019

Council will be **cancelled** August 6<sup>th</sup>, 2019  
Council Committee will be **cancelled** August 13<sup>th</sup>, 2019

Please note that should any emergent matter arise, it may be necessary for Council and the Council Committee to convene”.

MOTION CARRIED

**Financial Variance Report**

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19/193

MOVED BY COUNCILLOR NESBITT that “the June Financial Variance Report be accepted as information”.

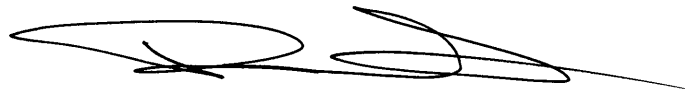
MOTION CARRIED

**ADJOURNMENT**

19/194

MOVED BY COUNCILLOR GOODNOUGH that “the meeting adjourn at 5:43 p.m.”

MOTION CARRIED



**Mayor**

  
**Chief Administrative Officer**