

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE CITY OFFICE ON JULY 15, 2019 AT 4:30 P.M.**

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**PRESENT:** Mayor Barry Morishita  
Councillor Dan Klein  
Councillor Bill Prentice  
Councillor John Petrie  
Councillor Jon Nesbitt  
Councillor Norm Gerestein  
Councillor Joel Goodnough

**STAFF:** Amanda Peterson, Deputy CAO  
Amy Rommens, Manager of Administration  
Kalina Van Winssen, Executive Assistant/Recording Secretary  
Jeff Gerestein, Manager of HR  
Shelley Thomas, Manager of Finance  
Nova Sekhon, Communications/Economic Development Officer  
Libin Jos eph, HR/Inclusion Advisor  
Kevin Swanson, Fire Chief  
Lisa Tiffin, Manager of Community Development  
Stewart Luchies, Deputy Fire Chief  
Russ Tanner, Manager of Recreation and Facilities  
Alicia Bartlette, Manager of Planning and Engineering  
Logan Grant, Community Peace Officer  
Alexis-Jewel Wandler, Bylaw Enforcement Officer

**OTHERS IN ATTENDANCE:** S. Stanway, Brooks Bulletin  
S. Sergeant C. Zanidean

L. Joseph introduced A. Wandler as the new Bylaw Enforcement Officer.

J. Gerestein introduced A. Bartlette as the new Manager of Planning and Engineering.

**CALL TO ORDER:** Mayor Barry Morishita called the meeting to order at 4:32 p.m.

**AGENDA**

19/195 MOVED BY COUNCILLOR PETRIE that “the agenda be amended by adding Item 8 (j) – Municipal Policing Assistance Grant and Police Officer Grant”.

*A.A.*

MOTION CARRIED

**MINUTES**

19/196 MOVED BY COUNCILLOR GOODNOUGH that “the Minutes from the Regular Council Meeting held June 17<sup>th</sup>, 2019 be hereby approved”.

MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**RCMP REPORT**

19/197 MOVED BY COUNCILLOR KLEIN that “the June 2019 RCMP Report be accepted as information”.

MOTION CARRIED

*S. Sergeant C. Zanidean left at 4:49 p.m.*

**CORRESPONDENCE AND INFORMATION**

19/198 MOVED BY COUNCILLOR PRENTICE that “the following items of correspondence be received as information:

- a) Notes - Council Committee – July 9<sup>th</sup>, 2019
- b) Update - Council Conference and/or Workshops”.

MOTION CARRIED

*L. Grant and A. Wandler left at 4:56 p.m.*

**ACCOUNTS PAYABLE**

19/199 MOVED BY COUNCILLOR GERESTEIN that “the Accounts Payable listing presented in the amount of one million, six hundred and seven thousand, four hundred forty-one dollars and ninety-eight cents (\$1,607,441.98) be hereby approved”.

MOTION CARRIED

**BUSINESS**

**Proclamation for National Drowning Prevention Week**

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19/200 MOVED BY COUNCILLOR PRENTICE that “the week of July 21<sup>st</sup> to 27<sup>th</sup>, 2019 be hereby proclaimed as “National Drowning Prevention Week” in the City of Brooks”.

*AM*

MOTION CARRIED

**Proclamation for Pride Day**

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19/201                    MOVED BY COUNCILLOR GOODNOUGH that “the day of August 25<sup>th</sup>, 2019 be hereby proclaimed as “Pride Day” in the City of Brooks”.

MOTION CARRIED

**Bylaw Enforcement Officer Appointments**

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19/202                    MOVED BY COUNCILLOR PETRIE that “BEO Alexis-Jewel Wandler be appointed as a Licence Inspector for the City of Brooks, pursuant to Business Licence Bylaw 15/20 and amendments or replacements thereto, and further, that the appointment ceases at the time her employment ceases with the City of Brooks.

That BEO Alexis-Jewel Wandler be appointed as a Pest Inspector to carry out the *Agricultural Pests Act*, RSA 2000, Chapter A-8 in the City of Brooks, and further, that the appointment ceases at the time her employment ceases with the City of Brooks.

That BEO Alexis-Jewel Wandler be appointed as an Inspector for the City of Brooks pursuant to Section 7 of the *Weed Control Act*, and further, that the appointment ceases at the time her employment ceases with the City of Brooks.

That BEO Alexis-Jewel Wandler be appointed as a Development Officer for the City of Brooks, pursuant to Land Use Bylaw 14/12 and amendments or replacements thereto, and further, that the appointment ceases at the time her employment ceases with the City of Brooks”.

MOTION CARRIED

**Appointments to the Safe Communities Committee**

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19/203                    MOVED BY COUNCILLOR NESBITT that “Council appoint Bill Peterson and Roba Basaye to the Safe Communities Committee for first, three-year terms commencing on July 16<sup>th</sup>, 2019 and ending July 15<sup>th</sup>, 2022”.

MOTION CARRIED

*A.M.*

**2019 – 2020 Recreation Rates and Fees**

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19/204 MOVED BY COUNCILLOR KLEIN that "Council adopt the proposed 2019/2020 Recreation Rates and Fees as recommended".

MOTION CARRIED

**Rural Fire Coordinator Agreement**

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19/205 MOVED BY COUNCILLOR PRENTICE that "Council approve entering into the Rural Fire and Emergency Services Coordinator Agreement with the County of Newell".

MOTION CARRIED

**Community Generation Challenge**

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19/206 MOVED BY COUNCILLOR KLEIN that "Council support the County of Newell's application to the Municipal Community Generation Challenge (MCGC) Program for a renewable energy installation at Medicine Hat College Brooks Campus".

MOTION CARRIED

**Grasslands FCSS Request**

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19/207 MOVED BY COUNCILLOR NESBITT that "Council approve the request to increase the FCSS contribution to \$111,392.51 in 2020 and that this amount be reflected in the base budgets for 2020 and subsequent years".

MOTION CARRIED

**July Financial Variance Report**

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19/208 MOVED BY COUNCILLOR GERESTEIN that "the July Financial Variance Report be accepted as information".

MOTION CARRIED

*S. Luchies left at 5:48 p.m.*

*A.M.*

**Municipal Policing Assistance Grant & Police Officer Grant**

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19/209

MOVED BY COUNCILLOR NESBITT that "Council accept the Municipal Policing Assistance Grant & Police Officer Grant Report as information".

MOTION CARRIED

**ADJOURNMENT**

19/210

MOVED BY COUNCILLOR PETRIE that "the meeting adjourn at 5:38 p.m."

MOTION CARRIED

  
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**Mayor**

  
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**Chief Administrative Officer**