

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON AUGUST 19, 2019 AT 4:30 P.M.**

PRESENT: Mayor Barry Morishita
Councillor Dan Klein
Councillor Bill Prentice
Councillor John Petrie
Councillor Jon Nesbitt
Councillor Norm Gerestein
Councillor Joel Goodnough

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Amy Rommens, Manager of Administration
Kalina Van Winssen, Executive Assistant/Recording Secretary
Jeff Gerestein, Manager of HR
Deanna Hickey, Accounting Supervisor
Nova Sekhon, Communications/Economic Development Officer
Libin Joseph, HR/Inclusion Advisor
Kevin Swanson, Fire Chief
Lisa Tiffin, Manager of Community Development
Russ Tanner, Manager of Recreation and Facilities
Randi McPhillips, Recreation Supervisor
Natacha Entz, Development Officer
Bailee Boulet, Utilities Clerk
Craig Gassner, Public Works Operator II

**OTHERS IN
ATTENDANCE:** S. Stanway, Brooks Bulletin
Sergeant B. McDonald
M. Williams

J. Gerestein introduced B. Boulet as the new Utilities Clerk.

L. Joseph introduced C. Gassner as the new Public Works Operator II.

B. Boulet and C. Gassner left at 4:34 p.m.

**CALL
TO ORDER:** Mayor Barry Morishita called the meeting to order at 4:34 p.m.

AGENDA

19/211 MOVED BY COUNCILLOR KLEIN that "the agenda be amended by adding Item 9 (f) – RWG update".

MOTION CARRIED

e
A.M.

MINUTES

19/212 MOVED BY COUNCILLOR PETRIE that “the Minutes from the Regular Council Meeting held July 15th, 2019 be hereby approved”.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the Minutes.

19/213 **DELEGATION**

MOVED BY COUNCILLOR GERESTEIN that “the Soccer Discussion Presentation be accepted as information”.

MOTION CARRIED

RCMP REPORT

19/214 MOVED BY COUNCILLOR NESBITT that “the July 2019 RCMP Report be accepted as information”.

MOTION CARRIED

Sergeant B. McDonald left at 5:13 p.m.

CORRESPONDENCE AND INFORMATION

19/215 MOVED BY COUNCILLOR GOODNOUGH that “the following items of correspondence be received as information:

- a) Update - Council Committee Reports
- b) Update - Council Conference and/or Workshops”.

MOTION CARRIED

M. Williams left at 5:17 p.m.

ACCOUNTS PAYABLE

19/216 MOVED BY COUNCILLOR NESBITT that “the Accounts Payable listing presented in the amount of two million, seven hundred and twelve thousand, eight hundred twenty dollars and forty-four cents (\$2,712,820.44) be hereby approved”.

MOTION CARRIED

Q
AIN.

BUSINESS

Appointment to the Environmental Advisory Committee

19/217 MOVED BY COUNCILLOR GOODNOUGH that “Monica Neeser be appointed to the Environmental Advisory Committee for a first, three-year term, commencing August 20th, 2019 and ending August 19th, 2022”.

MOTION CARRIED

Financial Variance Report

19/218 MOVED BY COUNCILLOR NESBITT that “Council accept the August 2019 Financial Variance Report as information”.

MOTION CARRIED

Updates to Municipal Enforcement Policies

19/219 MOVED BY COUNCILLOR GERESTEIN that “Council approve Policies P-003-001(B), P-003-002(A) and P-003-003(A)”.

MOTION CARRIED

Newell Integrated Childcare Society – Request for Loan

19/220 MOVED BY COUNCILLOR PRENTICE that “Council provide an interest free loan to Newell Integrated Child Care Society in the amount of \$25,000 to be repaid over four years at \$520.74/month”.

MOTION CARRIED

2019 AUMA Convention Resolutions Book

A. Martens and A. Peterson reviewed resolutions to be discussed and voted on by Council at the Alberta Urban Municipalities Association 2019 Convention.

Regional Working Group Update

19/221 MOVED BY COUNCILLOR PRENTICE that “Item 9 (f) Regional Working Group Update be accepted as information”.

MOTION CARRIED

C
A.M.

BYLAWS

Bylaw 19/18 – Assessment Review Boards Bylaw

- 19/222 MOVED BY COUNCILLOR KLEIN that “Bylaw No. 19/18, being a Bylaw of the City of Brooks in the Province of Alberta, to establish Assessment Review Boards, be introduced and read a first time”.
- MOTION CARRIED
- 19/223 MOVED BY COUNCILLOR GERESTEIN that “Bylaw No. 19/18 be read a second time”.
- MOTION CARRIED
- 19/224 MOVED BY COUNCILLOR KLEIN that “Bylaw No. 19/18 be given three readings at this meeting”.
- MOTION CARRIED UNANIMOUSLY
- 19/225 MOVED BY COUNCILLOR GOODNOUGH that “Bylaw No. 19/18, being a Bylaw of the City of Brooks in the Province of Alberta, to establish Assessment Review Boards, be read a third time and adopted”.
- MOTION CARRIED

ADJOURNMENT

- 19/226 MOVED BY COUNCILLOR PETRIE that “the meeting adjourn at 5:55 p.m.”
- MOTION CARRIED



Mayor



Chief Administrative Officer