



**CITY OF BROOKS**  
**Council Committee**  
**June 29, 2021**  
**NOTES**

**MEMBERS OF COUNCIL**

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor Jon Nesbitt
- Councillor John Petrie
- Councillor Norm Gerestein
- Councillor Joel Goodnough
- Councillor Bill Prentice

**CITY STAFF**

Present:

- Alan Martens, CAO
- Randi McPhillips, Manager, Recreation
- Phil Lunn, Supervisor, Parks
- Jenny Wallace, Executive Assistant/Recording Secretary
- Bruce Thiessen, IT Supervisor

Other:

- Mike Roma, RC Strategies

**Mayor Barry Morishita called the meeting to order at 9:01 a.m.**

**MOVED BY COUNCILLOR PETRIE that the agenda be adopted as amended to include Cemetery and In Camera – Personnel – FOIP Section 17.**

MOTION CARRIED

1. **CEMETERY**

- ✚ A. Martens read aloud a statement addressing the concerns brought forth about the removal of items from gravesites during the recent Cemetery clean-up conducted by the City. A. Martens, on behalf of the City of Brooks, apologized to the public, and noted that this alone will not change the grief that occurred; however, noted that the City will ensure that this never happens again.
- ✚ Council discussed how those affected may recover and relocate items to the grave sites. As for families that do not reside in Brooks, A. Martens advised that there will need to be further discussion on how that will work for those families; noting that Public Works staff may be able to do this for them.

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### NOTES

- ✚ Mayor Morishita thanked A. Martens, and noted that the City will be investigating how this happened to ensure it doesn't occur again.

#### 2. COMMUNITIES IN BLOOM

- ✚ A. Martens advised that Communities in Bloom purchased six wind sculptures, and are requesting that the City pay for the installation of these sculptures. He noted that the cost per sculpture is \$1,875 each or \$11,250 excluding GST for all six sculptures, and there may be some savings as some of the sculptures are smaller than the large one used to obtain the quote.
- ✚ A. Martens advised that the sculptures are not budgeted for, and that the funding could come from the Council Projects Reserve.
- ✚ Council discussed the increase from three to six sculptures, the size of the sculptures, and who would be responsible to replace them if they were damaged. Councillor Petrie advised that initially it was going to be three large sculptures; however, Communities in Bloom were then able to purchase smaller ones that could be located beside the larger sculptures. A. Martens confirmed that the City would be responsible to replace any damaged sculpture(s).

**MOVED BY COUNCILLOR PETRIE that Council Committee recommend that the City fund the installation of the wind sculptures at actual cost to a maximum of \$11,250, excluding GST, and that this be funded from the Capital Projects Reserve.**

MOTION CARRIED

#### 3. Recreation and Parks Comprehensive Master Plan

- ✚ R. McPhillips advised that the 2021 Recreation & Parks Comprehensive Master Plan was provided to Council for their review, and that the purpose of the Master Plan is to provide guidance and direction for the provision of recreation, parks, arts and culture services, programs and facilities for the next ten years. She noted that the City collaborated with RC Strategies to develop the Master Plan.
- ✚ R. McPhillips advised the process was overseen and guided by a steering committee and that the development of the Master Plan included extensive community engagement strategies. She noted that the "State of Recreation and Parks in Brooks" document was also provided to Council for review, and that this document provides details of the results of the engagement strategies and provides further context for the City based on demographic and socioeconomic indicators/trends.

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- ✚ The Brooks & District Recreation and Parks Board accepted the Master Plan and the State of Recreation and Parks in Brooks document as presented.
- ✚ Mike Roma, RC Strategies, provided a presentation to Council on the Recreation & Parks Comprehensive Master Plan that covered the following areas:
  - Project Process;
  - Master Plan:
    - i. Vision;
    - ii. Guiding Principles;
    - iii. Goals; and,
    - iv. Recommendations.
- ✚ Council provided the following feedback to Administration and RC Strategies:
  - The Curling Rink is noted in the plan as having four sheets of ice, should read six. Low participation was noted with Mike Roma advising that he will provide a report to Administration that was done about five years ago that addressed initiatives to increase participation.
  - Under “Comparative Benchmarking”, it notes Okotoks as having 146 playgrounds/community parks compared to Brooks having 23. M. Roma advised he will check this to ensure it is correct, noting that some municipalities define parks differently.
  - Concern expressed that recommendations will take significant resources to implement, and that the City may lack the capacity/resources needed. M. Roma spoke to this from the perspective of developing a Master Plan, and R. McPhillips noted that through the Plan there is the opportunity to grow capacity through partnerships and volunteer opportunities that the City has not capitalized on before.
- ✚ A. Martens noted that wherever it states in the new Master Plan to refer to the 2010 Master Plan, those sections need to be incorporated into the new Plan so that all the information is contained in one document.

**MOVED BY COUNCILLOR GERESTEIN that Council Committee recommend that the State of Recreation and Parks in Brooks and the 2021 Recreation & Parks Comprehensive Master Plan be forwarded to Council to adopt as information.**

MOTION CARRIED

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## **NOTES**

4. **IN CAMERA – PERSONNEL – FOIP SECTION 17**

**MOVED BY COUNCILLOR PETRIE that the meeting move In Camera at 10:20 a.m.**

MOTION CARRIED

**MOVED BY COUNCILLOR KLEIN that the meeting move out of In Camera at 10:45 a.m.**

MOTION CARRIED

5. **ADJOURNMENT**

Mayor Morishita declared the meeting adjourned at 10:46 a.m.