

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE CITY OF BROOKS HELD IN COUNCIL CHAMBERS AND VIA VIDEOCONFERENCE AT THE CITY OFFICE ON JANUARY 4, 2021 AT 4:30 P.M.**

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**PRESENT:** Mayor Barry Morishita  
Councillor Dan Klein  
Councillor Bill Prentice  
Councillor Norm Gerestein  
Councillor John Petrie  
Councillor Joel Goodnough  
Councillor Jon Nesbitt

**STAFF:** Alan Martens, CAO  
Amanda Peterson, Deputy CAO  
Amy Rommens, Manager of Administration  
Kalina Van Winssen, Executive Assistant  
Shelley Thomas, Manager of Finance  
Jessica Surgenor, Manager of Community Development  
Bruce Thiessen, IT Supervisor

**OTHERS IN ATTENDANCE:** S. Stanway, Brooks Bulletin

**CALL TO ORDER:** Mayor Barry Morishita called the meeting to order at 4:31 p.m.

**AGENDA**

21/001 MOVED BY COUNCILLOR NESBITT that "the agenda be adopted".

MOTION CARRIED

**MINUTES**

21/002 MOVED BY COUNCILLOR PETRIE that "the Minutes from the Regular Council Meeting held December 21<sup>st</sup>, 2020 be approved".

MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**CORRESPONDENCE AND INFORMATION**

21/003 MOVED BY COUNCILLOR KLEIN that "the following items of correspondence be received as information:

*A.M. Q*

a) Update - Council Conference and/or Workshops”.

MOTION CARRIED

**ACCOUNTS PAYABLE**

21/004 MOVED BY COUNCILLOR GERESTEIN that “the Accounts Payable listing presented in the amount of two million, twenty-eight thousand, fifty-one dollars and sixty-two cents (\$2,028,051.62) be hereby approved”.

MOTION CARRIED

**BUSINESS**

**Appointment of Returning Officer**

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21/005 MOVED BY COUNCILLOR GOODNOUGH that “Amanda Peterson be appointed as Returning Officer for the 2021 Municipal Election; and, that Amy Rommens be appointed as Substitute Returning Officer for the 2021 Municipal Election”.

MOTION CARRIED

**Election Advance Vote 2021**

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21/006 MOVED BY COUNCILLOR PRENTICE that “the 2021 Municipal General Election Advance Vote be held on Saturday, October 2<sup>nd</sup>, 2021 and Saturday, October 16<sup>th</sup>, 2021 from 12:00 p.m. – 6:00 p.m.”

MOTION CARRIED

**Council Meeting Cancellation**

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21/007 MOVED BY COUNCILLOR KLEIN that “the Regular Council Meeting scheduled for October 18<sup>th</sup>, 2021 be cancelled due to the 2021 Municipal Election”.

MOTION CARRIED

**COVID-19 Updates and Initiatives and Other Updates**

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21/008 MOVED BY COUNCILLOR NESBITT that “the COVID-19 Updates and Initiatives and Other Updates be accepted as information”.

MOTION CARRIED

A.M.  
P

**Intermunicipal Collaboration Framework**

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21/009                    MOVED BY COUNCILLOR NESBITT that “the City of Brooks enter into the Intermunicipal Collaboration Framework Agreement between the City of Brooks and County of Newell with the inclusion of the Rural Fire Protection Services Agreement and Recreation, Parks & Culture Services Agreement”.

MOTION CARRIED

**BYLAWS**

**Bylaw 21/01 – Municipal Election Bylaw**

21/010                    MOVED BY COUNCILLOR NESBITT that “Bylaw No. 21/01, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish institutional voting stations for the 2021 general Municipal Election, be introduced and read a first time”.

MOTION CARRIED

21/011                    MOVED BY COUNCILLOR PETRIE that “Bylaw No. 21/01 be read a second time”.

MOTION CARRIED

21/012                    MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 21/01 be given three readings at this meeting”.

MOTION CARRIED UNANMOUSLY

21/013                    MOVED BY COUNCILLOR PETRIE that “Bylaw No. 21/01, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish institutional voting stations for the 2021 general Municipal Election, be read a third time and adopted”.

MOTION CARRIED

**ADJOURNMENT**

21/014                    MOVED BY COUNCILLOR GERESTEIN that “the meeting adjourn at 4:59 p.m.”

MOTION CARRIED



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Mayor

  
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Chief Administrative Officer