

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON FEBRUARY 7, 2022 AT 4:30 P.M.**

PRESENT: Mayor John Petrie
Councillor Joel Goodnough
Councillor Mohammed Idriss
Councillor Ray Juska
Councillor Jon Nesbitt
Councillor Bill Prentice
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Don Saari, Manager, Public Works and Utilities
Alicia Bartlette, Manager, Planning and Engineering
Lisa Tiffin, Manager, Community Development
Aaron Larson, Manager, HR
Richard Mak, HR/Inclusion Advisor
Deanna Hickey, Accounting Supervisor
Barry Yokoyama, Deputy Fire Chief
Natasha Laviolette, Supervisor, Recreation
Bruce Thiessen, IT Supervisor
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN
ATTENDANCE:** Gavin Scott, Senior Planner, ORRSC
Brittini Tanigami, Volunteer Firefighter
Vincent Borbe, Volunteer Firefighter
Matt Swanson, Volunteer Firefighter
Philip MacDonald, Volunteer Firefighter
Colton Sidam, Volunteer Firefighter
Ben Van Dyk, Real Estate Centre
Helen Jacobsen
S. Stanway, Brooks Bulletin

**CALL TO
ORDER:**

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

Mayor John Petrie called the meeting to order at 4:30 p.m.

STAFF RECOGNITION

S. Thomas, Manager of Finance, recognized Deanna Hickey in achieving her Business Administration Diploma through SAIT.

A.M.

ADMINISTRATIVE REPORTS

Fire Department 2021 Year End Report

22/032

MOVED BY COUNCILLOR JUSKA that "Council accept the Fire Department Year End 2021 Report as information".

MOTION CARRIED

PUBLIC HEARING – BYLAW 22/03

- Mayor Petrie called the hearing to order at 5:00 p.m.
- G. Scott explained that the Bylaw is an amendment to the Land Use Bylaw to update the sign regulations and some other minor updates. He spoke to the advertising period, and that during the review period, there were no written comments or submissions made in favour or in opposition to the proposed Bylaw. He added that the Bylaw was also circulated to the County of Newell who had no concerns with it. In addition, the proposed Bylaw was circulated to Alberta Transportation who did provide a response letter with two suggested changes that he has added to the Bylaw schedule and that it will need to be treated as an amendment at second reading of the proposed Bylaw.
- Persons speaking in favour of the proposed Bylaw – Ben Van Dyk, Real Estate Centre in Brooks. He spoke about signage and how different advertising messages used today to promote business events, products, cities, and business communities give more choice in the effective delivery of the message. He spoke about the positive impact that clear and effective signage can have on drawing visitors and businesses to the City of Brooks which might spark more investment in the City and County. He noted that innovation should be a pillar in the community and be encouraged.
- Persons speaking in opposition of the proposed Bylaw – None present.
- G. Scott provided closing comments by noting that Council may move forward with second and third reading of the proposed Bylaw.
- Mayor Petrie adjourned the hearing at 5:07 p.m.

Ben Van Dyk left at 5:07 p.m.

BUSINESS

Policy L-001-003(A) – Boards, Committees and Commissions - Commemorations

A.M.

22/033 MOVED BY COUNCILLOR PRENTICE that “Policy L-001-003(A), entitled Boards, Committees and Commissions – Commemorations be hereby approved”.

MOTION CARRIED

Policy L-001-021(B) – Letters of Support

22/034 MOVED BY COUNCILLOR WARDROP that “Policy L-001-021(B), entitled Letters of Support be hereby approved”.

MOTION CARRIED

Appointment/Reappointments – Arts, Culture & Heritage Board

22/035 MOVED BY COUNCILLOR NESBITT that “Emelcris Aurelio be appointed to the Arts, Culture & Heritage Board for a first, two-year term, commencing February 8, 2022 and ending February 7, 2024; that Cathy Corbett-Schock be reappointed to the Arts, Culture & Heritage Board for a third, two-year term, commencing February 5, 2022 and ending February 4, 2024; and that Tyler Wardrop be reappointed to the Arts, Culture & Heritage Board for a second, two-year term, commencing February 20, 2022 and ending February 19, 2024”.

MOTION CARRIED

JBSCC Family Day Event

22/036 MOVED BY COUNCILLOR WARDROP that “Council approve the JBS Canada Centre 2022 Family Day Event”.

MOTION CARRIED

Multi-Family Garbage Tender

22/037 MOVED BY COUNCILLOR GOODNOUGH that “Council award the Solid Waste Collection from Multi-Family Buildings and City Owned Facilities contract to Smithbrook Mud Services for a five year term beginning April 1, 2022 and ending March 31, 2027 in the amount of \$653,241.12 excluding GST”.

MOTION CARRIED

Am

COVID-19 Updates and Initiatives

22/038 MOVED BY COUNCILLOR IDRIS that “the COVID-19 Updates and Initiatives be accepted as information”.

MOTION CARRIED

Alberta Provincial Police Service

22/039 MOVED BY COUNCILLOR NESBITT that “a letter be sent to the Premier and Minister of Justice and Solicitor General requesting that municipalities be provided with required information, that municipalities be given time to do a thorough review of this information to determine its impacts, and that this be followed by meaningful engagement prior to a provincial decision being made on an Alberta Provincial Police Service”.

MOTION CARRIED

BYLAWS

Bylaw 22/03 – Amendment to Land Use Bylaw 14/12

22/040 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 22/03 be read a second time”.

22/041 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/03 be amended by adding Section 98.1 (8) which reads “All electronic signs adjacent to a designated Alberta Highway shall during the application process be circulated to Alberta Transportation for comment and may be subject to an Alberta Transportation road side development permit” to Schedule A; and by adding “where applicable” to the start of Section 103.3 (7)(c) on Schedule A”.

MOTION CARRIED

Vote on second reading as amended.

MOTION CARRIED

22/042 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 22/03, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw 14/12, being the Land Use Bylaw, be read a third time and adopted”.

MOTION CARRIED

G. Scott left at 5:55 p.m.

AM

CLOSED SESSION

22/043 MOVED BY COUNCILLOR GOODNOUGH that “Council close the meeting to the public for agenda item 11 a) Legal as per Section 24, FOIP and 11 b) Personnel as per Section 17, FOIP at 5:56 p.m.”.

MOTION CARRIED

Legal – Held Confidential Pursuant to Section 24 of FOIP

Personnel - Held Confidential Pursuant to Section 17 of FOIP

22/044 MOVED BY COUNCILLOR IDRIS that “the meeting move out of Closed Session at 6:46 p.m.”

MOTION CARRIED

ADJOURNMENT

22/045 MOVED BY COUNCILLOR NESBITT that “the meeting adjourn at 6:46 p.m.”

MOTION CARRIED



Mayor



Chief Administrative Officer