

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT CITY  
HALL ON MARCH 6, 2023 AT 4:30 P.M.**

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**PRESENT:** Mayor John Petrie  
Councillor Joel Goodnough  
Councillor Mohammed Idriss  
Councillor Ray Juska  
Councillor Jon Nesbitt  
Councillor Bill Prentice

**STAFF:** Amanda Peterson, Deputy CAO  
Amy Rommens, Manager, Administration  
Alicia Bartlette, Manager, Planning and Engineering  
Randi McPhillips, Manager, Recreation Services  
Shelley Thomas, Manager, Finance  
Kevin Swanson, Fire Chief  
Barry Yokoyama, Deputy Fire Chief  
Mitchell Iwaasa, Economic Development Officer  
Christina Motruk, Manager, Human Resources  
Jourdan Jones, Communications Officer  
Natasha Laviolette, Supervisor, Recreation Services  
Megan Walker, Access Transit Driver  
Ric Santiago, Asset Manager  
Tanis Frey, Pool Shift Supervisor  
Bruce Thiessen, IT Supervisor  
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHER:** Roba Basaye, Retired Board Member  
Katherine Hofmann, Retired Board Member

**CALL TO  
ORDER:** Mayor Petrie called the meeting to order at 4:30 p.m.

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL  
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

**RETIRED BOARD MEMBER RECOGNITION**

Mayor Petrie presented Roba Basaye a Certificate of Recognition, in recognition of his time and dedication serving on the Safe Communities Committee (July 16, 2019 – July 15, 2022).

Mayor Petrie expressed appreciation to all Board Members who have or continue to serve on City Committees and Boards.

*R. Basaye left at 4:32 p.m.*

**STAFF INTRODUCTION**

C. Motruk acknowledged Ric Santiago who has joined the City of Brooks as the Asset Manager in the Planning and Engineering Department.

C. Motruk introduced Tanis Frey who has joined the City of Brooks as a Pool Shift Supervisor in the Recreation Services Department.

A. Peterson introduced Meagan Walker who has joined the City of Brooks as a bus driver for Access Transit.

*R. Santiago, T. Frey and M. Walker left at 4:33 p.m. K. Hofmann arrived at 4:33 p.m.*

**RETIRED BOARD MEMBER RECOGNITION**

Mayor Petrie presented Katherine Hofmann with a Certificate of Recognition, in recognition of her time and dedication serving on the Arts, Culture & Heritage Board (September 4, 2018 – February 17, 2022).

*K. Hofmann left at 4:37 p.m.*

**AGENDA**

23/046                      MOVED BY COUNCILLOR GOODNOUGH that “the agenda be adopted”.

MOTION CARRIED

**MINUTES**

23/047                      MOVED BY COUNCILLOR IDRISSE that “the Minutes from the Regular Council Meeting held February 21, 2023 be approved”.

MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**CORRESPONDENCE AND INFORMATION**

23/048                      MOVED BY COUNCILLOR JUSKA that “the following items of correspondence be received as information:

- a) Update - Council Conferences and/or Workshops
- b) Notes - Accounts Payable Listing  
Council Committee – February 28, 2023
- c) Annual Report - BRZ (2022)".

MOTION CARRIED

**BUSINESS**

**Proclamation – International Women’s Day**

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23/049 MOVED BY COUNCILLOR NESBITT that “March 8, 2023 be hereby proclaimed “International Women’s Day” in the City of Brooks”.

MOTION CARRIED

**Proclamation – Francophone Day and Francophone Days**

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23/050 MOVED BY COUNCILLOR PRENTICE that “March 6, 2023 be hereby proclaimed “Francophone Day” and March 1-31, 2023 be hereby proclaimed “Francophone Days” in the City of Brooks”.

MOTION CARRIED

**Proclamation – Purple Day for Epilepsy Awareness**

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23/051 MOVED BY COUNCILLOR GOODNOUGH that “March 26, 2023 be hereby proclaimed as “Purple Day for Epilepsy Awareness” in the City of Brooks”.

MOTION CARRIED

**Appointments to the BRZ Board**

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23/052 MOVED BY COUNCILLOR IDRIS that “Council appoint Willy Sparrow, Kourtney Hiebert, Sandy Haberman-Melvill, Christie Waldner, Karen Harris, Debbie Smith, Tye Sparrow, Chase Irwin and Kathy Bruens to the Business Revitalization Zone Board, effective March 1, 2023 to March 1, 2024”.

MOTION CARRIED

**Reappointment to the Arts, Culture & Heritage Board**

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23/053

MOVED BY COUNCILLOR JUSKA that "Cyrstal Hancock be reappointed to the Arts, Culture & Heritage Board for a second, two-year term, commencing March 2, 2023 and ending March 1, 2025".

MOTION CARRIED

**Arts, Culture & Heritage Board Grant – 2022 Report**

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23/054

MOVED BY COUNCILLOR NESBITT that "Council accept the 2022 Arts, Culture & Heritage Board Grant Report as information".

MOTION CARRIED

**International Federation of Ag Journalists – Congress and Farm Tour Sponsorship**

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23/055

MOVED BY COUNCILLOR JUSKA that "the City of Brooks join the regional sponsorship of the International Federation of Ag Journalists (IFAJ) Congress and Tour for up to \$20,000 and that this be funded from the Council Special Projects Reserve".

23/056

MOVED BY COUNCILLOR GOODNOUGH that "the motion be amended by replacing "\$20,000" with "\$13,333.33".

MOTION CARRIED

Mayor Petrie then called the vote on Motion 23/055 as amended with "\$13,333.33".

MOTION CARRIED

**Midsized Cities Alberta Community Partnership (ACP) Application**

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23/057

MOVED BY COUNCILLOR PRENTICE that "Council endorse the Alberta Community Partnership grant application to fund the four phases of the "Unlocking the Full Potential of Alberta's Midsized Cities Initiative".

MOTION CARRIED

**BYLAWS**

**Bylaw 23/01 – Transportation Services Bylaw**

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23/058            MOVED BY COUNCILLOR GOODNOUGH that “Bylaw No. 23/01, being a Bylaw of the City of Brooks, in the Province of Alberta, to licence, regulate and control the operation of limousines, shuttle buses, taxi cabs, transportation network vehicles and related businesses, be introduced and read a first time”.

23/059            MOVED BY COUNCILLOR IDRISSE that “first reading of Bylaw No. 23/01 be tabled”.

MOTION CARRIED

**Bylaw 23/03 – Business Licence Bylaw**

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23/060            MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 23/03, being a Bylaw of the City of Brooks, in the Province of Alberta, to control, regulate and licence businesses, be introduced and read a first time”.

MOTION CARRIED

23/061            MOVED BY COUNCILLOR IDRISSE that “Bylaw No. 23/03 be amended as follows:

- Subsection 944 – Replace “Court of Queen’s Bench” with “Court of King’s Bench”.
- Subsection 951 – Replace “remedial order” with “appeal”.

MOTION CARRIED

23/062            MOVED BY COUNCILLOR GOODNOUGH that “Bylaw No. 23/03 be read a second time, as amended”.

MOTION CARRIED

23/063            MOVED BY COUNCILLOR JUSKA that “Bylaw No. 23/03 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

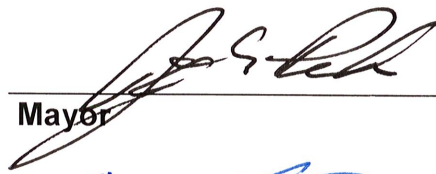
23/064                    MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 23/03, being a Bylaw of the City of Brooks, in the Province of Alberta, to control, regulate and licence businesses, be read a third time and adopted".


MOTION CARRIED

**ADJOURNMENT**

23/065                    MOVED BY COUNCILLOR GOODNOUGH that "the meeting adjourn at 5:33 p.m.".

MOTION CARRIED

  
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Mayor

  
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Chief Administrative Officer