

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE  
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE  
CITY OFFICE ON MARCH 7, 2022 AT 4:30 P.M.**

---

**PRESENT:** Mayor John Petrie  
Councillor Joel Goodnough  
Councillor Mohammed Idriss  
Councillor Ray Juska  
Councillor Jon Nesbitt  
Councillor Bill Prentice  
Councillor Marissa Wardrop

**STAFF:** Alan Martens, CAO  
Amanda Peterson, Deputy CAO  
Amy Rommens, Manager, Administration  
Don Saari, Manager, Public Works and Utilities  
Lisa Tiffin, Manager, Community Development  
Shelley Thomas, Manager, Finance  
Deanna Hickey, Accounting Supervisor  
Alicia Bartlette, Manager, Engineering and Planning  
Randi McPhillips, Manager, Recreation Services  
Aaron Larson, Manager, HR  
Richard Mak, HR/Inclusion Advisor  
Kevin Swanson, Fire Chief  
Barry Yokoyama, Deputy Fire Chief  
Bruce Thiessen, IT Supervisor  
Mike Stewart, Parks Foreman  
Phil Lunn, Parks Supervisor  
Aurpa Nath, Asset Manager  
Crystal Kurtz, City Hall Receptionist  
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN  
ATTENDANCE:** Chase Irwin, Brooks Hotel  
S. Stanway, Brooks Bulletin

**CALL TO  
ORDER:**

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL  
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

**AARFP STUDENT ACHIEVEMENT AWARD**

A. Larson, HR Manager, acknowledged and congratulated Mike Stewart to achieving the highest mark in the Recreation Facility Personnel (RFP) Parks & Sport Fields Level 2 course.

Mayor Petrie congratulated Mike Stewart on his achievement.

*Mike Stewart left the meeting at 4:33 p.m.*

**STAFF INTRODUCTIONS**

R. Mak, HR/Inclusion Advisor introduced Crystal Kurtz who joined the City of Brooks today as City Hall Receptionist in the Finance Department.

R. Mak introduced Aurpa Nath who joined the City of Brooks today as Asset Manager in the Finance Department.

*Aurpa Nath and Crystal Kurtz left the meeting at 4:34 p.m.*

Mayor Petrie called the meeting to order at 4:35 p.m.

**AGENDA**

22/058                      MOVED BY COUNCILLOR JUSKA that “the agenda be adopted”.

MOTION CARRIED

**MINUTES**

22/059                      MOVED BY COUNCILLOR NESBITT that “the Minutes from the Regular Council Meeting held February 22, 2022 be approved”.

MOTION CARRIED

**BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**DELEGATION**

**DOWNTOWN EVENT WITH BROOKS HOTEL**

22/060                      MOVED BY COUNCILLOR PRENTICE that “the City support the event by allowing the use of a portion of 1<sup>st</sup> Street West, allowing the use of City bleachers, and doing the final street sweeping”.

MOTION CARRIED

*Chase Irwin left the meeting at 5:00 p.m.*

**CORRESPONDENCE AND INFORMATION**

22/061

MOVED BY COUNCILLOR WARDROP that “the following items of correspondence be received as information:

- a) Update - Council Conferences and/or Workshops
- b) Annual Report - Accounts Payable Listing  
Business Revitalization Zone”.

MOTION CARRIED

**BUSINESS**

**Proclamation – International Day for the Elimination of Racial Discrimination**

---

22/062

MOVED BY COUNCILLOR GOODNOUGH that “March 21, 2022 be hereby proclaimed as “International Day for the Elimination of Racial Discrimination” in the City of Brooks”.

MOTION CARRIED

**Rose Garden**

---

22/063

MOVED BY COUNCILLOR IDRIS that “the City of Brooks Parks Department maintain the Rose Garden going forward”.

MOTION CARRIED

**Meadowbrook Playground**

---

22/064

MOVED BY COUNCILLOR WARDROP that “the Meadowbrook Playground Rehabilitation be awarded to Cruzin Property Maintenance & Bobcat Service in the amount of \$123,000.00 to be funded from the Playground Equipment Replacement Program”.

MOTION CARRIED

**Request for Tender – City of Brooks Handibus Specialized Transit Service Unit HB4**

---

22/065                    MOVED BY COUNCILLOR PRENTICE that “Council award the City of Brooks Handibus Specialized Transit Service Unit Request for Tender to “The Bus Centre” in the amount of \$126,152.00 excluding GST and furthermore, an additional \$21,152.00 be funded from the handibus reserve”.

MOTION CARRIED

**Cardboard Collection from Commercial Buildings and City Owned Facilities**

---

22/066                    MOVED BY COUNCILLOR NESBITT that “Smithbrook Mud Services be awarded the Cardboard Collection from Commercial Buildings and City Owned Facilities contract beginning April 1, 2022 and ending March 31, 2027 for five years at a total cost of \$1,016,134.00 excluding GST”.

MOTION CARRIED

**BRZ Appointments**

---

22/067                    MOVED BY COUNCILLOR JUSKA that “Council appoint Marcus Anstey, Sandra Haberman-Melvill, Murray Denoudsten, Christie Waldner, Debbie Smith, Karen Harris, Willy Sparrow, and Kourtney Hiebert to the Business Revitalization Zone Board, effective March 1, 2022 to March 1, 2023”.

MOTION CARRIED

**COVID-19 Updates and Initiatives**

---


22/068                    MOVED BY COUNCILLOR IDRIS that “the COVID-19 Updates and Initiatives be accepted as information”.

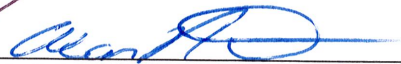
MOTION CARRIED

**ADJOURNMENT**

22/069                    MOVED BY COUNCILLOR GOODNOUGH that “the meeting adjourn at 5:43 p.m.”.

MOTION CARRIED

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Chief Administrative Officer**