

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON MARCH 21, 2022 AT 4:30 P.M.**

PRESENT: Mayor John Petrie
Councillor Mohammed Idriss
Councillor Jon Nesbitt
Councillor Bill Prentice
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Don Saari, Manager, Public Works and Utilities
Alicia Bartlette, Manager, Planning and Engineering
Lisa Tiffin, Manager, Community Development
Shelley Thomas, Manager, Finance
Deanna Hickey, Accounting Supervisor
Randi McPhillips, Manager, Recreation Services
Aaron Larson, Manager, HR
Richard Mak, HR/Inclusion Advisor
Barry Yokoyama, Deputy Fire Chief
Jourdan Jones, Communications Officer
Stewart Luchies, Rural Fire & Emergency Services Coordinator
Natasha Laviolette, Recreation Supervisor
Mitchell Iwaasa, Economic Development Officer
Bruce Thiessen, IT Supervisor
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN
ATTENDANCE:** S/Sgt. Gordon Yetman
Rick Erickson, Economic Consultant
Stacey Lillehei, Brooks Pistol Club
Ed Piper, Brooks Pistol Club

**CALL TO
ORDER:**

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

Mayor Petrie called the meeting to order at 4:30 p.m.

AGENDA

22/070 MOVED BY COUNCILLOR WARDROP that “the agenda be adopted”.

MOTION CARRIED

BUSINESS

Proclamation – Purple Day

22/075 MOVED BY COUNCILLOR NESBITT that “March 26, 2022 be hereby proclaimed as “Purple Day” in the City of Brooks”.

MOTION CARRIED

Proclamation – World Autism Month

22/076 MOVED BY COUNCILLOR IDRIS that “the month of April 2022 be hereby proclaimed as “World Autism Month” in the City of Brooks”.

MOTION CARRIED

Arts, Culture and Heritage Board - Appointment

22/077 MOVED BY COUNCILLOR NESBITT that “Rodas Massey be appointed to the Arts, Culture and Heritage Board for a first, two-year term, commencing March 22, 2022 and ending March 21, 2024”.

MOTION CARRIED

Election Finances and Contribution Disclosure Report to Council

22/078 MOVED BY COUNCILLOR PRENTICE that “Council accept the Report to Council – Part 5.1 Election Finances and Contribution Disclosure and Non-compliance of Section 147.4(1) of the *Local Authorities Election Act* as presented for information, and furthermore that the Report be made public in accordance with Section 147.8(1) of the *Local Authorities Election Act*”.

MOTION CARRIED

Ecole Le Ruisseau Soccer Field

22/079 MOVED BY COUNCILLOR WARDROP that “the City contribute \$105,000 to the Francophone School’s soccer field, \$61,000 to be funded from the Environmental Surplus Reserve and \$44,000 from the Cash-in-lieu of Municipal Reserve and that Council direct staff to proceed with subdivision and land transfer”.

MOTION CARRIED

Financial Variance Report

22/080 MOVED BY COUNCILLOR WARDROP that “the March 2022
Financial Variance Report be accepted as information”.

MOTION CARRIED

Financial Report – 2021 Year End

22/081 MOVED BY COUNCILLOR PRENTICE that “the 2021 Year End
Financial Report be accepted as information”.

MOTION CARRIED

Alberta Advantage Immigration Program

22/082 MOVED BY COUNCILLOR PRENTICE that “Council endorse a
letter of support, signed by the Mayor, for an application by the
Brooks Region to become a Designated Community under the Rural
Renewal Stream of the Alberta Advantage Immigration Program”.

MOTION CARRIED

L. Tiffin left the meeting at 6:02 p.m.

BYLAWS

Bylaw 22/04 – Recreation and Parks Board Bylaw

22/083 MOVED BY COUNCILLOR IDRISSE that “Bylaw No. 22/04, being a
Bylaw of the City of Brooks, in the Province of Alberta, to establish a
Recreation and Parks Board, be introduced and read a first time”.

MOTION CARRIED

22/084 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 22/04 be read
a second time”.

MOTION CARRIED

22/085 MOVED BY COUNCILLOR IDRISSE that “Bylaw No. 22/04 be given
three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

22/086 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/04, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish a Recreation and Parks Board, be read a third time and adopted”.

MOTION CARRIED

Bylaw 22/06 – Cemetery Bylaw Amendment

22/087 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw 21/12 being a bylaw for the regulation and control of cemeteries, be introduced and read a first time”.

MOTION CARRIED

22/088 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 22/06 be read a second time”.

MOTION CARRIED

22/089 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 22/06 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

22/090 MOVED BY COUNCILLOR IDRIS that “Bylaw No. 22/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw 21/12 being a bylaw for the regulation and control of cemeteries, be read a third and adopted”.

MOTION CARRIED

Bylaw 22/07 – Arts, Culture and Heritage Board Bylaw

22/091 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 22/07, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish an Arts, Culture and Heritage Board, be introduced and read a first time”.

MOTION CARRIED

22/092 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 22/07 be read a second time”.

MOTION CARRIED

22/093 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 22/07 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

22/094 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/07, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish an Arts, Culture and Heritage Board, be read a third time and adopted”.

MOTION CARRIED

Bylaw 22/08 – BRZ Mill Rate Bylaw

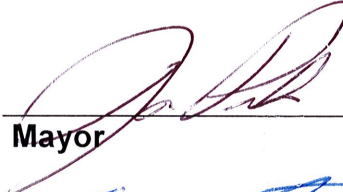
22/095 MOVED BY COUNCILLOR IDRISSE that “Bylaw No. 22/08, being a Bylaw of the City of Brooks, in the Province of Alberta, to set a rate for the business tax levy on businesses located in the Brooks Town Centre Revitalization Zone, be introduced and read a first time”.

MOTION CARRIED


ADJOURNMENT

22/096 MOVED BY COUNCILLOR IDRISSE that “the meeting adjourn at 6:10 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer