

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON APRIL 4, 2022 AT 4:30 P.M.**

PRESENT: Mayor John Petrie
Councillor Joel Goodnough
Councillor Mohammed Idriss
Councillor Ray Juska
Councillor Jon Nesbitt
Councillor Bill Prentice
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amy Rommens, Manager, Administration
Don Saari, Manager, Public Works and Utilities
Alicia Bartlette, Manager, Planning and Engineering
Lisa Tiffin, Manager, Community Development
Shelley Thomas, Manager, Finance
Randi McPhillips, Manager, Recreation Services
Aaron Larson, Manager, HR
Richard Mak, HR/Inclusion Advisor
Kevin Swanson, Fire Chief
Barry Yokoyama, Deputy Fire Chief
Jourdan Jones, Communications Officer
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN
ATTENDANCE:** Petra Mauerhoff, CEO, Shortgrass Library System
S. Stanway, Brooks Bulletin

**CALL TO
ORDER:**

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

Mayor Petrie called the meeting to order at 4:30 p.m.

Mayor Petrie, on behalf of the City of Brooks, expressed his condolences to the Smith family on the passing of Dale Smith. Mayor Petrie noted that Dale Smith served as a Councillor for the City of Brooks from 1974-1977 and as Mayor from 1977-1980.

BUSINESS

Proclamation – National Public Safety Telecommunicators Week

22/102 MOVED BY COUNCILLOR GOODNOUGH that “the week of April 10 - 16, 2022 be hereby proclaimed as “National Public Safety Telecommunicators Week” in the City of Brooks”.

MOTION CARRIED

Proclamation – Green Shirt Day

22/103 MOVED BY COUNCILLOR WARDROP that “April 7, 2022 be hereby proclaimed as “Green Shirt Day” in the City of Brooks”.

MOTION CARRIED

2022 Street Improvement Project Tender

22/104 MOVED BY COUNCILLOR WARDROP that “Council award the 2022 Street Improvement Tender to Brooks Asphalt & Aggregate Ltd. in the amount of \$1,962,681.02 excluding GST and furthermore, that Schedule 1 of the project be funded from the sanitary sewer reserve in the amount of \$300,939.10 and the remaining \$1,661,741.92 be funded from the Street Improvement Program budget”.

MOTION CARRIED

Weed Inspector Appointments

22/105 MOVED BY COUNCILLOR NESBITT that “Council appoint Todd Green, Joseph Entz, William Schaap, Josh Fitzgerald, Callum Patton, Jenna Presley and Erin Olivier as Weed Inspectors for the City of Brooks, pursuant to Section 7 of the *Weed Control Act*, and furthermore that this appointment ceases at the time their employment ceases with the County of Newell”.

MOTION CARRIED

City of Brooks 2021-2025 Strategic Plan

22/106

MOVED BY COUNCILLOR IDRISSE that "Council formally adopt and approve the City of Brooks 2021-2025 Strategic Plan".

MOTION CARRIED

PUBLIC HEARING – BYLAW 22/08

- Mayor Petrie called the hearing to order at 5:00 p.m.
- A. Rommens advised that Bylaw 22/08 is a Bylaw to set a rate for the Business Tax Levy on businesses located in the Brooks Town Centre Revitalization Zone, and that the Bylaw received first reading at the March 21st Council meeting. She added that notices were sent to the business owners along with a copy of the Bylaw. No comments were received.
- Persons speaking in favour of the proposed Bylaw – None present.
- Persons speaking in opposition of the proposed Bylaw – None present.
- A. Rommens provided closing comments by noting that Council may move forward with second and third reading of the proposed Bylaw.
- Mayor Petrie adjourned the hearing at 5:02 p.m.

BYLAWS

Bylaw 22/08 – BRZ Mill Rate Bylaw

22/107

MOVED BY COUNCILLOR GOODNOUGH that "Bylaw No. 22/08 be read a second time".

MOTION CARRIED

22/108

MOVED BY COUNCILLOR JUSKA that "Bylaw No. 22/08, being a Bylaw of the City of Brooks, in the Province of Alberta, to set a rate for the Business Tax Levy on businesses located in the Brooks Town Centre Revitalization Zone, be read a third time and adopted".

MOTION CARRIED

Bylaw 22/09 – Electronic Transmission of Documents Bylaw

22/109

MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 22/09 be forwarded to the April 18, 2022 Council meeting for consideration".

MOTION CARRIED

CLOSED SESSION

22/110 MOVED BY COUNCILLOR JUSKA that “Council close the meeting to the public for agenda item 11 a) Legal as per Section 27(1), FOIP at 5:17 p.m.”.

MOTION CARRIED

Legal – Held Confidential Pursuant to Section 27(1) of FOIP

22/111 MOVED BY COUNCILLOR PRENTICE that “the meeting move out of Closed Session at 6:11 p.m.”.

MOTION CARRIED

ADJOURNMENT

22/112 MOVED BY COUNCILLOR WARDROP that “the meeting adjourn at 6:11 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer