

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON APRIL 18, 2022 AT 4:30 P.M.**

PRESENT: Mayor John Petrie
Councillor Joel Goodnough
Councillor Mohammed Idriss
Councillor Ray Juska
Councillor Jon Nesbitt
Councillor Bill Prentice
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Don Saari, Manager, Public Works and Utilities
Alicia Bartlette, Manager, Planning and Engineering
Lisa Tiffin, Manager, Community Development
Shelley Thomas, Manager, Finance
Aaron Larson, Manager, HR
Richard Mak, HR/Inclusion Advisor
Kevin Swanson, Fire Chief
Barry Yokoyama, Deputy Fire Chief
Natasha Laviolette, Recreation Supervisor
Todd Smith, Supervisor, Facility Services
Bruce Thiessen, IT Supervisor
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN
ATTENDANCE:** S/Sgt. Gordon Yetman
Hikma Musa
Abdi Dawe
Joseph Octavious
Sandra Stanway, Brooks Bullentin

**CALL TO
ORDER:**

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

Mayor Petrie called the meeting to order at 4:32 p.m.

22/117 MOVED BY COUNCILLOR NESBITT that “the week of May 1 – 7, 2022 be hereby proclaimed as “National Hospice Palliative Care Week” in the City of Brooks”.

MOTION CARRIED

Proclamation – Municipal Involvement Day

22/118 MOVED BY COUNCILLOR IDRIS that “May 19, 2022 be hereby proclaimed as “Municipal Involvement Day” in the City of Brooks”.

MOTION CARRIED

Proclamation – Mental Health Week and Rural Mental Health Event

22/119 MOVED BY COUNCILLOR GOODNOUGH that “the week of May 2 – 8, 2022 be hereby proclaimed as “Mental Health Week” in the City of Brooks”.

MOTION CARRIED

Proclamation – National Public Works Week

22/120 MOVED BY COUNCILLOR JUSKA that “the week of May 15 – 21, 2022 be hereby proclaimed as “National Public Works Week” in the City of Brooks”.

MOTION CARRIED

City of Brooks 2021 Financial Statements

22/121 MOVED BY COUNCILLOR PRENTICE that “Council adopt the City of Brooks Financial Statements year ending December 31, 2021”.

MOTION CARRIED

Financial Variance Report

22/122 MOVED BY COUNCILLOR WARDROP that “the April 2022 Financial Variance Report be accepted as information”.

MOTION CARRIED

Hikma Musa, Abdi Dawe, and Joseph Octavious left at 5:45 p.m.

Old Rodeo Grounds

22/123 MOVED BY COUNCILLOR IDRIS that “this item be referred to Council Committee”.

MOTION CARRIED

BRZ Appointment

22/124 MOVED BY COUNCILLOR JUSKA that “Madonna Tanael be appointed to the BRZ Board, effective March 1, 2022 and ending March 1, 2023”.

MOTION CARRIED

Chamber of Commerce Request for a Reduction in rental Fees for their 2022 Trade Show

Council discussed the letter from the Brooks & District Chamber of Commerce asking Council to consider reducing the venue rental fee for the 2022 Trade Show.

Council directed Administration to obtain more financial information from the Brooks & District Chamber of Commerce.

Newell Integrated Child Care Society Request for Additional Storage

22/125 MOVED BY COUNCILLOR GOODNOUGH that “Council deny the request to utilize the CCC garage space and advise Newell Integrated Child Care Society to find an alternate storage space”.

MOTION CARRIED

BYLAWS

Bylaw 22/09 – Electronic Transmission of Documents Bylaw

22/126 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/09, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish a process for sending assessment and taxation notices, assessment review board notices, and other notifications, documents and information by electronic means, be introduced and read a first time”.

MOTION CARRIED

22/127 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 22/09 be read a second time”.

MOTION CARRIED

22/128 MOVED BY COUNCILLOR IDRISSE that “Bylaw No. 22/09 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

22/129 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 22/09, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish a process for sending assessment and taxation notices, assessment review board notices, and other notifications, documents and information by electronic means, be read a third time and adopted”.

MOTION CARRIED

CLOSED SESSION

22/130 MOVED BY COUNCILLOR GOODNOUGH that “Council close the meeting to the public for agenda item 10. a) County Lease as per Section 24, FOIP at 6:17 p.m.”.

MOTION CARRIED

County Lease – Held Confidential Pursuant to Section 24 of FOIP


22/131 MOVED BY COUNCILLOR IDRISSE that “the meeting move out of Closed Session at 6:43 p.m.”.

MOTION CARRIED

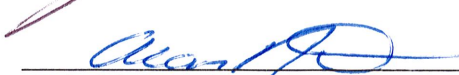
ADJOURNMENT

22/132 MOVED BY COUNCILLOR IDRISSE that “the meeting adjourn at 6:44 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer