

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AND VIA
VIDEOCONFERENCE AT THE CITY OFFICE ON APRIL 19,
2021 AT 4:30 P.M.**

PRESENT: Mayor Barry Morishita
Councillor Dan Klein
Councillor Bill Prentice
Councillor Norm Gerestein
Councillor Joel Goodnough
Councillor Jon Nesbitt
Councillor John Petrie


STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Amy Rommens, Manager, Administration
Shelley Thomas, Manager, Finance
Alicia Bartlette, Manager, Planning and Engineering
Kevin Swanson, Fire Chief
Libin Joseph, Manager, Human Resources
Richard Mak, HR/Inclusion Advisory
Jenny Wallace, Executive Assistant/Recording Secretary
Bruce Thiessen, IT Supervisor

**OTHERS IN
ATTENDANCE:** S/Sgt. Yetman, Brooks RCMP
S. Stanway, Brooks Bulletin

**CALL TO
ORDER:** Mayor Barry Morishita called the meeting to order at 4:31 p.m.

Richard Mak introduced Autumn Rivorie, who was recently promoted to Recreation/Parks Maintenance Operator 1.

Mayor Barry Morishita recognized Dr. Ken Folton, a Family Physician in Brooks who is retiring after providing medical services to our communities for over 40 years. He noted that due to COVID the medical community is unable to host a farewell/retirement party for Dr. Folton, and that municipalities in the Brooks Region are thanking Dr. Folton for his service by recognizing him at our Council meetings. Mayor Barry Morishita extended congratulations to Dr. Folton on his retirement.

A.M. 

AGENDA

- 21/114 MOVED BY COUNCILLOR NESBITT that “the agenda be amended by adding item 8.d) – Proclamation – National Palliative Care Week in the City of Brooks; and by re-lettering the remaining Business Items as required”.
- MOTION CARRIED
- 21/115 MOVED BY COUNCILLOR PRENTICE that “the agenda be adopted as amended”.
- MOTION CARRIED

MINUTES

- 21/116 MOVED BY COUNCILLOR KLEIN that “the Minutes from the Regular Council Meeting held April 5, 2021 be approved”.
- MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the Minutes.

RCMP REPORT – MARCH 2021


- 21/117 MOVED BY COUNCILLOR PETRIE that “the March 2021 RCMP Report be accepted as information”.
- MOTION CARRIED

Acting S/Sgt. Yetman left at 4:51 p.m.

CORRESPONDENCE AND INFORMATION

- 21/118 MOVED BY COUNCILLOR GOODNOUGH that “the following items of correspondence be received as information:
- a) Update - Council Conference and/or Workshops
- b) Notes - Council Committee – April 13, 2021

MOTION CARRIED

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ACCOUNTS PAYABLE

21/119 MOVED BY COUNCILLOR PRENTICE that “the Accounts Payable listing presented in the amount of eighty-three thousand, eight hundred eight-eight dollars and fifty cents (\$83,888.50) be hereby approved”.

MOTION CARRIED

BUSINESS

Proclamation – National Emergency Preparedness Week

21/120 MOVED BY COUNCILLOR NESBITT that “May 2 – 8, 2021 be hereby proclaimed as “National Emergency Preparedness Week” in the City of Brooks”.

MOTION CARRIED

Proclamation – Asian Heritage Month

21/121 MOVED BY COUNCILLOR GOODNOUGH that “May 2021 be hereby proclaimed as “Asian Heritage Month” in the City of Brooks”.

MOTION CARRIED

Proclamation – Mental Health Week

21/122 MOVED BY COUNCILLOR GERESTEIN that “May 3 – 9, 2021 be hereby proclaimed as “Mental Health Week” in the City of Brooks”.

MOTION CARRIED

Proclamation – National Hospice Palliative Care Week

21/123 MOVED BY COUNCILLOR GERESTEIN that “May 3 - 9, 2021 be hereby proclaimed as “National Hospice Palliative Care Week” in the City of Brooks”.

MOTION CARRIED

A.M. 

2020 Financial Statements

- 21/124 MOVED BY COUNCILLOR PETRIE that "Council adopt the City of Brooks Financial Statements year ending December 31, 2020".
- MOTION CARRIED

Purchasing Policy L-001-014(E)

- 21/125 MOVED BY COUNCILLOR PRENTICE that "Policy L-001-014(E) entitled Purchasing Policy be hereby approved".
- MOTION CARRIED

Financial Variance Report

- 21/126 MOVED BY COUNCILLOR KLEIN that "the April 2021 Financial Variance Report be accepted as information".
- MOTION CARRIED

Offsite Levy Report and By-law RFP

- 21/127 MOVED BY COUNCILLOR GOODNOUGH that "Council award the Offsite Levy Report and Bylaw Project to Corvus Business Advisors in the amount of \$60,102 excluding GST".
- MOTION CARRIED

COVID-19 Updates and Initiatives and Other Updates

- 21/128 MOVED BY COUNCILLOR NESBITT that "the COVID-19 Updates and Initiatives and Other Updates be accepted as information".
- MOTION CARRIED


A.M.

BYLAWS

Bylaw 21/09 – Portable Sign Bylaw

21/129 MOVED BY COUNCILLOR GERESTEIN that “Bylaw No. 21/09, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide standards and regulations for outdoor portable advertising, be introduced and read a first time”.

MOTION CARRIED

21/130 MOVED BY COUNCILLOR KLEIN that “Bylaw No. 21/09 be read a second time”.

MOTION CARRIED

21/131 MOVED BY COUNCILLOR PRENTICE that “Bylaw 21/08 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

21/132 MOVED BY COUNCILLOR GERESTEIN that “Motion 21/131, stating that “Bylaw 21/08 be given three readings at this meeting” be rescinded”.

MOTION CARRIED

21/133 MOVED BY COUNCILLOR PRENTICE that “Bylaw 21/09 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

21/134 MOVED BY COUNCILLOR GERESTEIN that “Bylaw No. 21/09, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide standards and regulations for outdoor portable advertising, be read a third time and adopted”.

MOTION CARRIED

21/135 MOVED BY COUNCILLOR PRENTICE that “the meeting move In Camera at 6:14 p.m.”.

MOTION CARRIED

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BUSINESS – IN CAMERA

HR Report Pursuant to Section 17 of FOIP

21/136

MOVED BY COUNCILLOR GERESTEIN that “the meeting move out of In Camera at 7:35 p.m.”.

MOTION CARRIED

ADJOURNMENT

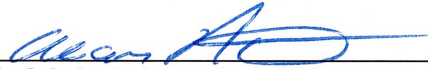
21/137

MOVED BY COUNCILLOR PETRIE that “the meeting adjourn at 7:37 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer