



CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

MEMBERS OF COUNCIL

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor Jon Nesbitt
- Councillor John Petrie
- Councillor Norm Gerestein
- Councillor Joel Goodnough
- Councillor Bill Prentice

CITY STAFF

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy CAO
- Amy Rommens, Manager, Administration
- Don Saari, Manager, Public Works and Utilities
- Randi McPhillips, Manager, Recreation
- Alicia Bartlette, Manager, Planning and Engineering
- Jenny Wallace, Executive Assistant/Recording Secretary
- Bruce Thiessen, IT Supervisor

Other:

- Florence Juska, President, Newell Recycling Association
- Ray Juska, Secretary, Newell Recycling Association
- Duane Perkins, Brooks Regional Bike Park Organization
- Vasil Piponski, Alka Investments
- Madeleine Baldwin, ORRSC Planner
- Logan Grant, Community Peace Officer
- Alexis Wandler, Bylaw Enforcement Officer
- Pete Thompson, Community Peace Officer

Mayor Barry Morishita called the meeting to order at 9:02 a.m. There were no additions or deletions to the agenda.

1. NEWELL RECYCLING ASSOCIATION DELEGATION – CARDBOARD COLLECTION

- Florence Juska, President, Newell Recycling Association, introduced Ray Juska, Secretary, and the Board/Staff Members in attendance. She provided background information on the Newell Recycling Association, and that they have moved a lot of product since they have been in the new

CITY OF BROOKS
Council Committee
August 24, 2021
NOTES

- building, and that they hope to continue working with the City for a long time to come.
- ✚ R. Juska noted that they have been discussing with the City for quite a few years the direction of recycling, and where Newell Recycling wants it to go and how to get there. He noted that right now they are putting through about 1000 tonnes per year of recyclables, and that the majority is cardboard.
 - ✚ R. Juska advised that the Board was concerned with the recent direction the City was taking on cardboard collection, and as a result they did a survey of 71 businesses in the City of Brooks, and that the questions and responses have been provided to Council. The results show an overall strong support for cardboard collection, and some concern with the City's proposal to go directly to private cardboard collection.
 - ✚ R. Juska presented the financial data that was provided to Council comparing the City's fees that have been in place and those that are proposed if the collection is done privately. He noted that it may take a year and a half, to two years, to get a truck. As such, the option of the City purchasing a truck, which is the second lowest cost option, would require the City to keep the existing vehicles running for potentially two years.
 - ✚ If the City were to hire a contractor, the City would need to charge \$77.37 to get full cost recovery on collection. This is based on the numbers provided and the assumptions about the number of containers and dumps. He noted that in talking to some of the businesses, that seemed to be palatable.
 - ✚ R. Juska advised of their concern if cardboard were to be diverted from the Newell Recycling Association or taken out of the community. He noted that it would also affect regional solid waste, as everything that does not go for recycling, would end up in the landfill. He spoke about the short and long-term impacts and costs related to cardboard material going to the landfill.
 - ✚ R. Juska advised that the Board of Directors met and are recommending that the City of Brooks enter into an agreement with the Smith Group of Companies contracting them to provide commercial cardboard collection services in the City of Brooks; terms should include that collected cardboard is the property of and be delivered to the Newell Recycling facility. In addition, that some controls over increases be included.
 - ✚ There was discussion about cardboard going out of the community, cardboard going into garbage cans if the cost to recycle gets too expensive, having residential cardboard collection in the future, purchasing a truck jointly, recycling education, cardboard recycling costs offset by revenue, the City subsidizing cardboard collection, the City's reserve for solid waste and recycling and the Province moving ahead with EPR.

CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

- ✚ Mayor Morishita thanked the Newell Recycling Association for their presentation. He added that Administration will review this again, and that the City will look at it as the total function, and then determine how to move forward. He added that the City's goal is to make sure that Newell Recycling remains as viable as possible.

Administration to review the cardboard collection service again as a total function with the goal of keeping Newell Recycling viable.

R. and F. Juska left the meeting at 9:59 a.m.

2. **BROOKS REGIONAL BIKE PARK ORGANIZATION DELEGATION – BIKE PARK INFORMATION**

- ✚ D. Perkins provided an overview of the steps the Brooks Regional Bike Park Organization took before choosing the site at the west end by the ball diamonds for the proposed bike park.
- ✚ D. Perkins advised that they sent nine letters to property owners who back onto the area where they proposed the bike park, and that they got a reply from some families who did not want it at that location. He added that they had a meeting on July 21st, where eight families were represented at the meeting; and that some very good points were made.
- ✚ D. Perkins noted that with so many people against having the bike park located at that site, they decided not to pursue that location. They are now trying to find another location, and are going to be meeting with the Eastern Irrigation District (EID) about various locations.
- ✚ R. McPhillips advised that in the Recreation and Parks Master Plan, a bike park was either the 4th or 5th priority.
- ✚ Council discussed having a larger parcel where the bike park could be expanded upon. D. Perkins noted that is why they are looking for a bigger property, as the BMX bike park would probably be done in two or three phases. D. Perkins was asked to work with A. Bartlette as it relates to planning.
- ✚ Mayor Morishita thanked D. Perkins for his update on the bike park.

D. Perkins left the meeting at 10:25 p.m.

V. Piponski arrived at 10:26 a.m.

3. **UTILITY CONCERNS DELEGATION**

- ✚ V. Piponski of Alka Investments brought forth the following concerns related to his apartment building (11 units) located in Brooks:

CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

- Being billed for utilities and garbage for each individual unit; noting that there is only one meter for the building therefore he should only be charged once and not for each individual unit. He asked Council to look at the Bylaw, as his position is that the City cannot charge the base charge for each unit; only once as there is only one meter.
 - He is paying for a six-cubic meter garbage bin that is half empty, and asked why the garbage is picked up every week. There should be a bin for recycling, compost, and garbage, as these should not all go into the same bin. He noted that he finds the price for garbage pick-up too high.
 - The 1st Street sidewalk was fixed, and now the water will not run away from his building. He pointed out that it is his responsibility under City Bylaws to keep the sidewalk clean.
 - Property taxes keep increasing, and that the City cannot compare his property to new ones.
- ✚ A. Martens noted that Administration would need to review this, and would require some direction from Council.
- ✚ Council advised V. Piponski that they will discuss his concerns, and get back to him.

V. Piponski left at 10:51 p.m.

4. RODEO GROUNDS ENGAGEMENT REVIEW

- ✚ M. Baldwin advised that originally the City put out a request for proposal to developers to submit plans for developing this area. The City did not receive any proposals that met the criteria. Instead, Council decided to expand the options for the site and see what the public was interested in.
- ✚ From July 7 to August 5, 2021 a public survey was available online and in paper form and was completed by 535 individuals. The City also hosted an open house on July 20, 2021 that was attended by 14 people. M. Baldwin provided an overview of the key findings from the survey/open house.
- ✚ Council discussed the survey results, and the need to determine if it is going to be developable land or green space or a combination thereof. It was noted that it would be an ideal location for a new Public Works Shop, and that some of the land should be set aside for this purpose.

Administration was asked to look at this and bring it back to another meeting.

5. 2021 Q2 MUNICIPAL ENFORCEMENT QUARTERLY REPORT

CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

- ✚ A. Rommens provided an overview of the Q2 Municipal Enforcement Statistics, which covered the following areas:
 - Outreach and Education;
 - Collaboration with External Departments;
 - Traffic Safety Program; and,
 - Animal Control/BAPS.
- ✚ A. Rommens and L. Grant advised that the evening patrols have proven to be beneficial noting that progress was made on the Graffiti file, dealing with traffic enforcement issues/speeding, and following up on other Bylaw complaints. Mayor Morishita noted that in terms of budgeting, Council should consider doing this on a more permanent basis; and that if the opportunity arises, discuss this with S/Sgt. Yetman.

6. LOST/UNCLAIMED BIKES

- ✚ A. Rommens advised that each year the City holds a bike auction for lost and unclaimed bikes and other property that comes into the City's possession in accordance with the *Municipal Government Act* that applies to lost or unclaimed property.
- ✚ A. Rommens noted that a request has come forward from the RCMP to provide youth whose bikes have been lost or stolen the ability to view the bikes the City has in its possession and provide a bike to the youth, free of charge.
- ✚ Council discussed having a bike registry. A. Rommens advised that there is already a bike registry program and that it will be a requirement for youth who are provided a free bike to register it. She added that Administration can advertise the bike registry program again.

Council directed Administration to proceed in working with the RCMP to provide lost/unclaimed bikes to youth whose bikes have been lost or stolen, free of charge, after the bike has been in the City's possession for at least 30 days.

A. Wandler, L. Grant, and P. Thompson left at 11:25 a.m.

7. COUNCIL BOARD AND COMMITTEE REVIEW

- ✚ A. Peterson advised that at the June 8, 2021 Joint Shared Services Committee (JSSC) meeting, discussion was held regarding Board and Committee appointments of Council and the potential to reduce representation of members of Council and/or streamline meetings by having the following Boards and Committees report to JSSC:
 - Canadian Badlands; Brooks Region Tourism; Rural Crime Watch; Crime Stoppers; Safe Communities Committee; and Newell 911 Dispatch.

CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

- ✚ Council discussed each of the Boards/Committees with input from Council representatives where applicable, and whether any of these could fall under the mandate of JSSC. Council provided the following feedback, which is to be brought back to the September 14, 2021 JSSC meeting:
 - Canadian Badlands – not applicable as likely disbanding.
 - Brooks Region Tourism and Safe Communities Committee – leave as is.
 - Rural Crime Watch and Crime Stoppers – leave the outcomes of these two Committees to the County of Newell as the City does not have appointed representatives.
 - Newell 911 – leave as is as they have gained efficiency by going to quarterly meetings.

8. COUNCIL PARENTAL LEAVE BYLAW 21/14

- ✚ A. Rommens advised that Administration recently drafted the Council Parental Leave Bylaw after reviewing what other municipalities offer for parental leave options for Council members.
- ✚ The Bylaw allows Council members to take up to twenty-six weeks of parental leave before or after the birth or adoption of their child. A Council member that takes parental leave is excused from all Council, Council Committee and Board, Committee and Commission Meetings as well as other tasks assigned to a Council Member. The Council member will receive full pay and benefits for the duration of the leave. If a member can attend Board, Committee or Commission meetings during the leave, they will also receive the per diem for the said meeting.
- ✚ It was noted that a Council Member is required to notify the Chief Administrative Officer at least six weeks in advance, and if they are able to continue to perform any tasks. If unable to perform any of the tasks, another Council member may be appointed in their place.
- ✚ Council discussed the proposed Bylaw in relation to attending and reporting on meetings while on parental leave, A. Rommens noted that a Parental Leave Agreement is required to be entered into, and it addresses whether the member can complete any tasks and duties, and may be revised during the leave if required.

MOVED BY COUNCILLOR GOODNOUGH that Council Committee recommend that Bylaw 21/14 be forwarded to Council for formal approval.

MOTION CARRIED

CITY OF BROOKS

Council Committee

August 24, 2021

NOTES

9. **POLICY L-001-002(D) COUNCIL REMUNERATION COMMITTEE**

- ✚ A. Rommens advised that Administration has recently undertaken a review of all City policies to ensure they reflect current practice. The Council Remuneration Committee Policy has been updated to reflect the current practice that is used when forming the Committee as well as minor wording changes.

MOVED BY COUNCILLOR KLEIN that Council Committee recommend that Policy L-001-002(D) be forwarded to Council for their formal approval.

MOTION CARRIED

MOVED BY COUNCILLOR NESBITT that the meeting move In Camera at 11:51 a.m.

MOTION CARRIED

10. **IN CAMERA – OFFER TO PURCHASE – FOIP SECTION 24**

11. **IN CAMERA – PERSONAL – FOIP SECTION 17 AND 24**

MOVED BY COUNCILLOR KLEIN that the meeting move out of In Camera at 12:29 p.m.

MOTION CARRIED

12. **ADJOURNMENT**

Mayor Morishita declared the meeting adjourned at 12:30 p.m.