

**SCHOOL SUPPORT NOTICE
ROMAN CATHOLIC SEPARATE INDIVIDUAL
School Act, Section 156**

The personal information collected in this form is collected pursuant to the provisions of S. 3(c) of the **Freedom of Information and Protection of Privacy Act**, RSA 2000, cF-25 and relevant provisions of the **School Act**, RSA cS-3 dealing with the assessment of property for the purposes of assessing property taxes accordingly. Should you have any questions regarding this activity, please contact the relevant municipal official in your local Municipal office.

(For property owned by individuals)
All individuals who own property located in a municipality where both a public school district and a Roman Catholic separate school district exist are required to file this notice when a property is acquired.
An individual may file a notice at any subsequent time.

Consistent with the **Constitution Act, 1982 (Canada)**, the **School Act** provides:

1. That individuals who are Roman Catholic must direct their taxes in support of schools to the Roman Catholic separate school district. A Roman Catholic is defined as an individual who recognizes the Pope as head of the Church (i.e. Roman Catholic, Greek Catholic, Ukrainian Catholic).
2. That all other individuals must direct their taxes in support of schools to the public school district.
3. Where 2 or more individuals (w here 1 or more is Roman Catholic) own property, they must direct their taxes in support of schools to the public school district and the Roman Catholic separate school district in proportion to their ownership. Joint owners are deemed to own the property in equal shares, e.g. two property owners, one Roman Catholic and the other one is not: 50% Public, 50% Separate; or three property owners all having equal shares, one Roman Catholic, and the other two are not: 66.7% Public, 33.3% Separate.

Tax Roll Number	Legal Description of Property
Address of Property	Postal Code
Name of Registered Owner (1)	Phone Number
Address of Registered Owner (1)	Postal Code
Name of Registered Owner (2)	Phone Number
Address of Registered Owner (2)	Postal Code
Name of Registered Owner (3)	Phone Number
Address of Registered Owner (3)	Postal Code

Therefore I declare that:

Registered Owner (1) I am of the Roman Catholic Faith	Yes ~ No ~	% of Ownership
Date	Signed	
Registered Owner (2) I am of the Roman Catholic Faith	Yes ~ No ~	% of Ownership
Date	Signed	
Registered Owner (3) I am of the Roman Catholic Faith	Yes ~ No ~	% of Ownership
Date	Signed	Total 100%

PLEASE RETURN THIS FORM TO THE CITY OF BROOKS

BY USING ONE OF THE FOLLOWING OPTIONS:

DROP OFF IN PERSON: 201 1 AVE W., BROOKS AB

MAIL: BOX 879

BROOKS AB T1R 1B7

SCAN & EMAIL: taxes@brooks.ca

Fax: 403-362-4787

FACTS SHEET

- In the City of Brooks, or in a portion of the municipality, both a public and a Roman Catholic separate school district exist in the same area.
- When property is sold, the purchaser is required to file with the City of Brooks this School Support Notice.
- In addition, property owners can at any time file a new School Support Notice or change an existing School Support Notice.
- A School Support Notice filed by a property owner is effective in the taxation year following the year in which the School Support Notice is filed.
- Individual property owners who are Roman Catholic must direct their property taxes to the Roman Catholic separate school district. A Roman Catholic is defined as an individual who recognizes the Pope as head of the Church (i.e. Roman Catholic, Greek Catholic, Ukrainian Catholic, etc.).
- Individual property owners who are not Roman Catholic must direct their taxes to the public school district.
- Only property owners, not tenants, are entitled to file this School Support Notice.
- If property is owned by a Roman Catholic and a non-Roman Catholic, the municipality will assign the taxes to the public and Roman Catholic separate school districts in accordance with the percentage of ownership indicated beside the name of each owner.
- In order to ensure that property taxes are directed correctly, it is important that all property owners are designated on the School Support Notice and that the percentage of ownership adds up to 100%.
- If there is insufficient space to list all the registered property owners and to make the necessary declarations on the front of this School Support Notice, please use an extra sheet to indicate the name, address, declaration and percentage of ownership of the additional registered property owners.
- This School Support Notice applies to all property within the City of Brooks owned by individuals whether or not the property owners reside in the City of Brooks.
- If this School Support Notice is not returned to the municipality, the individual owners' property would be assessable for public school purposes and the taxes on such property will be directed to the Alberta School Foundation Fund and redistributed on an equal amount per student to public and separate school boards in Alberta.
- Because the **Constitution Act** establishes Alberta's public and separate school systems on the basis of religion (either Protestant or Roman Catholic) school boards and tax collecting authorities are allowed and required to ask for the declaration contained in this form.