

# EcoBrooks Project Funding for Community Project

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## Instructions

1. Complete the proposal with the intended project plan
2. Email the proposal to the City of Brooks Communications Officer
3. The Committee will receive your proposal and determine if they are going forward with the project
4. Project completion in partnership with the Committee

This application is an optional request for funding to complete an environmentally minded project with a positive, long-term impact in the community of Brooks. The project must reflect one or more of the environmental values of EcoBrooks. This application can be completed by anyone in the community who wants to make a difference.

**EcoBrooks Values**  
 Water Conservation  
 Energy Sustainability  
 Waste Management  
 Ecological Sustainability

Briefly, but thoroughly, complete each of the following sections to give scope of the project to be completed. Use any additional space as needed.

<b>Project Outline</b>		
<b>What?</b> <i>What is the project? How does it reflect the values of EcoBrooks?</i>		
<b>Who?</b> <i>Who is involved in the project? Who is responsible for what work? What permissions will be required?</i>		
<b>Where?</b> <i>Where is the project going to be implemented or presented? How does this appeal to the affected audience?</i>		
<b>When?</b> <i>Use the table to create a schedule of the work to be completed from planning and seeking funding, to final completed project and celebration.</i>		
Dates	Work or activity	Requirements
<b>Why?</b> <i>Why is the project important? What will the impact be? How will this project be sustained long term?</i>		

<b>How?</b> Use the table below to provide a proposed budget for the costs associated with the project; include all planned sources of funding			
<b>Item or service</b>	<b>Unit cost</b>	<b>Quantity</b>	<b>Total Cost</b>
<b>Total anticipated cost for the project:</b>			<b>\$</b>
<b>Funding Organization/Source</b>	<b>Stage of funding application/process</b>	<b>When money is anticipated</b>	<b>Amount</b>
<b>Total anticipated funding for the project:</b>			<b>\$</b>
<b>Balance (Funding – Cost = Balance):</b>			<b>\$</b>

Once the proposal is complete, email it to the City of Brooks Communications Officer, Jourdan Jones at [jjones@brooks.ca](mailto:jjones@brooks.ca) by March 31.